

Suncoast Camera Club

OF CLEARWATER, FLORIDA

CONSTITUTION AND BY-LAWS

As Revised October 1977; 1983, 1985, 1989, 1998 and 2009

CONSTITUTION

ARTICLE I NAME

This organization shall be known as the SUNCOAST CAMERA CLUB OF CLEARWATER.

ARTICLE II AIMS

The aims of the Suncoast Camera Club of Clearwater shall be the enjoyment, mastery and promotion of amateur photography through fellowship, education and friendly competition.

ARTICLE III MEETINGS

The meetings of the Suncoast Camera Club of Clearwater shall be held on regularly designated meeting nights of each month.

ARTICLE IV MEMBERSHIP

Any person interested in photography may apply for membership. Application forms shall be provided by the Membership Committee. Each application shall be approved by the Board of Directors.

There shall be four types of membership: Regular, Social, Junior and Honorary Life.

A Regular Member and Junior Member is entitled to participate in all activities of the Club.

A Social Member is entitled to participate in all activities of the Club except Photographic Competitions.

Honorary Life Members may be elected from within or outside the regular Club membership by the Executive Committee in recognition of outstanding or unusual service to the Suncoast Camera Club of Clearwater and are entitled to participate in all activities of the Club.

Membership of any person may be suspended, when sufficient reason is presented, by action of the Executive Committee. The suspended member shall have the right to appeal the suspension, in which case the action of the Executive Committee shall be upheld or rescinded by a majority vote of the Club membership, provided a quorum is present as defined in Article V of the By-Laws.

ARTICLE V EXECUTIVE COMMITTEE

The following officers shall be elected by the membership at the time and in the manner hereinafter designated and shall constitute the Executive Committee:

President
Vice-President (Programs)
Vice-President (Competition)
Secretary
Treasurer

ARTICLE VI COMMITTEES

Chairmen of the Standing Committees shall be appointed by the President with the approval of the Executive Committee. The following Standing Committees shall be established to conduct the activities of the Club, as provided in Article IV of the By-Laws:

- CLICK!* Editor
- Competition Desk
- Competition Records
- Membership
- Judges' Credentials
- Webpage Editor

As of October 2009, the Ombudsman committee was eliminated. Club members are encouraged to bring suggestions and complaints to any Board member. The Board member will present the suggestion or complaint [anonymously if requested] to the Board for review and discussion.

Special Committees may be appointed by the President as required and shall be discharged by him/her when they have completed their assignments. The Special Committees are:

- Special Events
- Equipment Custodian
- Electronic Imaging
- Sunshine
- Yearbook
- Historian
- FCCC Representative
- PSA Representative

An Advisory Committee consisting of former Presidents shall be established to be available for consultation and shall attend Board Meetings.

ARTICLE VII BOARD OF DIRECTORS

The management of the club shall be vested in the Board of Directors, composed of the Executive Committee, the Chairmen of the Standing Committees, and the immediate Past-President, ex-officio.

The Board of Directors shall meet at least six times per year at the discretion of the President, to transact the business of the club. Six members of the Board shall constitute a Quorum, of which three must be elected officers.

ARTICLE VIII AMENDMENTS

An amendment to this Constitution may be proposed to the Board of Directors by any Club member in good standing and, if approved by the Board of Directors, may be incorporated into this Constitution by a two-thirds majority vote of a quorum of the total membership, in regular meeting assembled, as defined in Article V of the By-Laws.

BY-LAWS

ARTICLE I FINANCE

The dues shall be \$35.00 per year for Regular Members and \$15.00 per year for Social and Junior Members, payable on December 1st. Honorary Members shall not be required to pay dues.

Any Member whose dues are not paid by December 31st shall be dropped from the Membership.

New members joining after July 1 shall pay one-half a year's dues. After November 1, a new member shall pay a full year's dues to apply through the next fiscal year.

Auditing of the club's finances will be performed at each Board meeting. The Treasurer will prepare a report for the Board of Director's meetings consisting of a copy of the last bank statement(s), beginning balance for the period, account transactions, and ending balance.

ARTICLE II ELECTIONS

Election of officers shall be held at a club meeting in October. Prior to July 31, the President shall appoint a Nominating Committee composed of three Club members. The committee shall prepare a single slate of nominations and obtain the consent of the nominees to serve if elected. The Chairman of the Nominating committee shall present the slate to the membership on election night, as hereinbefore designated. Additional nominations may be made from the floor, with the consent of such nominees. A written ballot shall be used if necessary.

The president may appoint a member in good standing to fill any vacancy which may occur in any office, subject to the approval of the Board of Directors. Vacancy in the office of President shall be filled by the advancement of the Vice-President (Programs).

ARTICLE III DUTIES OF OFFICERS

President: Preside at all Club meetings, executive Committee and Board meetings; appoint Chairmen of all committees; act as Club spokesman; generally supervise all Club activities; and see that Club records, contracts, etc. are properly maintained. Destroy no club records without consent of the Board.

Vice-President (Programs): Be responsible for arranging all Club programs, except competitions and field trips. Assume the duties of President in the absence of the President.

Vice-President (Competitions): Take charge of and direct all Club competitions.

Secretary: Keep record of the minutes of all Board and Special meetings; notify members of all special meetings and events; conduct the correspondence of the Club (except that of the PSA and FCCC representatives); advise new members of their election; retain permanent membership files and Club record; prepare ballots for elections.

Treasurer: Receive and disburse Club funds and keep proper record thereof; prepare reports of Club finances to the Board meeting; present a financial report to the club membership at least quarterly; prepare the annual budget. The Treasurer has the authority to pay vouchers of up to and including \$50.00. All vouchers over this amount shall have approval of the Board prior to payment, except normal expenses such as insurance, rent, etc. The discretion of the Treasurer shall be used to bring vouchers of less than \$50.00 to the Board for approval. Outside presenters and judges can receive a payment of \$25,00 per occurrence.

ARTICLE IV DUTIES OF COMMITTEES

NOTE: Detailed duties are available in separate documents. Approval for duties will be made by an Executive Committee Quorum.

CLICK! Editor: Maintain Club mailing list; write up news of coming Club events and activities of members; report on recent competitions and cumulative point standings; solicit articles of interest from members; reproduce technical articles; arrange for reproduction and distribution of CLICK! to mailing list.

Competition Desk: Accept and organize entries for monthly competition, record scores as judging progresses and return entries to makers after the competition.

Competition Records: Keep permanent records of accumulated points of each member and prepare monthly, quarterly and annual scores to the CLICK! committee. Maintain membership database.

Membership: Distribute application forms; interview applicants for membership to determine interest, desires and abilities; present applications to Board for approval. Welcome all visitors and introduce them to regular members; promote fellowship among members.

Judges' Credentials: Establish credentials for judging; prepare lists of qualified judges for Club competitions to be used by the Vice-President (Competition) train members for qualification as judges.

Webpage Editor: Keep the Club's domain name active on a value based and reliable hosting service. Maintain the website content; ensuring up-to-date information is posted in a timely manner for meetings, club news, contests, training, photo galleries, etc.

All Committee Chairmen shall endeavor to cooperate with each other when their assistance is requested.

Standing Committee Chairmen shall prepare reports of activities and progress periodically for presentation to the Board of Directors or to the membership at Club meetings, and shall act as Club representatives on the Board.

ARTICLE V QUORUM

A quorum of the membership, for the purpose of conducting Club business, shall consist of not less than one-third of the entire membership.

ARTICLE VI AMENDMENTS

A change in these By-Laws may be proposed by any member in good standing to the Board of Directors and, if approved by the Board, shall take effect as approved.

President

The President is an elected officer of the association as authorized by Article V of the Constitution. The President shall serve as the Chairperson of the Executive Committee. The duties of the President are briefly listed in Article III of the By-Laws.

The President shall:

Maintain an alliance of the club with the officials of the meeting locations. Sign for and secure keys for the meeting rooms, if applicable. Key use must follow the guidelines of the facility. Provide a yearly calendar of club meetings, Board Meetings, and club activities. All meeting dates must be approved and entered on the facility calendar one year in advance.

Preside at all regular club and Board meetings. In the absence of the President, the person designated by the By-Laws or by the President, shall assume the temporary duties.

Alternate signature authority for the club's bank account.

In conjunction with the Treasurer, establish a budget for the year from January 1 through December 31 with revisions made at the end of six months if necessary.

Write a monthly President's Message for the CLICK! newsletter and assist the Click! Editor in obtaining news and articles.

Appoint Standing Committee Chairpersons and Chairpersons of Special Committees.

Shall appoint Ad Hoc Committees during the year as needed.

Competition Review - continuous	Constitution
Elections - June	Assigned Subjects - August
Handbook - August	Banquet - November
Year End Comp. - November	Promotions - December
Awards - December	Audit - December

Serve as an Ex-Officio member of all committees and shall be available to meet when scheduled by the chairperson.

Maintain complete written records of all club operations pertaining to the President's duties. Keep copies of the Treasurer's reports for the time period specified under the Treasurer's roles.

Be the primary spokesperson for the club in matters of general concern and function of the club.

Forward to the Sunshine Chairperson any notifications of member's special needs due to illness, death, or hardship. The President may direct additional actions such as sending flowers, sending memorial donations for a club member's death, take up a collection at a club meeting for money contributions sent directly to the person, or soliciting volunteers for assistance. The dollar limit for flowers and memorial donations is fifty dollars and will be handled by the Treasurer. Memorial donations will be sent to the Hospice Foundation or Safety Harbor Library unless specified differently by the family. Memorial donations are for current club members, long standing club members, and past presidents. Memorial donations greater than \$50 will be based on club service contributions and will require a majority approval by the voting Board members.

Revised:

August, 2010

Vice President for Programs

The Vice President for Programs is an elected officer of the association as authorized by Article V of the Constitution. This person shall serve on the Executive Committee. The duties of the Vice President for Programs are briefly listed in Article III of the By-Laws.

The Vice President for Programs shall:

Assume the duties of President in the absence of the President.

Attend Board meetings, making appropriate reports thereto.

Attend regular meetings.

Be responsible for all programs presented at the club. Exceptions: Any program presented by another person designated by the Board.

Prepare and present to the Board in December a schedule of programs for the first half of the coming year. Schedule shall then be announced to the membership and provided to the Editor of CLICK! for publication. The second half of the year schedule of programs should be presented to the Board no later than the last Board meeting prior to the summer program night recess.

Respond to any cancellation of a scheduled program with a reasonable effort to find a replacement. It is suggested to have training videos readily available or a discussion topic as a last minute back-up plan.

Funding for programs may or may not be provided within the club budget for the year. This must be considered in all planning.

For each program month, the Vice President for Programs shall:

- Prepare a brief program description for the CLICK! newsletter and provide useful reference links for the website.
- Make a brief informative presentation at several meetings prior to the program.
- If possible, pre-screen the presentation content or at least provide the presenter with some guidelines on what is acceptable/objectionable content for the Club.
- Pre-arrange for equipment (projector, screen, computer speakers, etc.) needed by the presenter and ensure the Equipment Custodian is aware of the equipment to bring to the meeting. Assist in the set-up and dismantling of the equipment.
- Introduce the program and do whatever is necessary to aid the presenter
- Serve as the Host for the evening.

- If the program guest(s) for the evening (Speakers and Judges) are to be compensated with a fee, then arrangements should be made with the Treasurer for payment.
- If possible, have the presenter provide paper and electronic copies of the presentation. Electronic presentation copies should be submitted to the Webpage Editor for posting.
- Send a thank you note to the presenter on behalf of the Club.

Note: In keeping with the purpose of the Club, the programs shall be useful and informative to the photographer so as to improve his/her skills and broaden his/her outlook. Keep in mind that the club membership consists of beginners as well as those who have become quite skilled. Caution should be exercised to avoid programs which are so highly specialized in equipment or that they are of little interest to most of the membership.

Revised:

October, 2009

Vice President for Competition

The Vice President for Competition is an elected officer of the association as authorized by Article V of the Constitution. This person shall serve on the Executive Committee. The duties of the Vice President for Competition are briefly listed in Article III of the By-Laws.

The Vice President for Competition shall:

Attend Board meetings, making appropriate reports thereto.

Attend regular meetings.

Select the following staff to assist during the competition year.

- Assistants to handle prints during judging
- Computer operator for Electronic Imaging
- Judges Assistant to report score
- Person to reset score box

Obtain the list of judges from the Judging Chairperson for each competition.

Take charge of and direct all monthly and year-end club competitions.

Perform the following on the night of competition.

- Confirm with the Equipment chairperson(s) that the equipment is in working order.
- Announce those assisting with the Competition.
- Present the judges and name the judge critiquing.
- Read the definition of the assigned subject from the Year Book.
- Ensure (or designate someone to ensure) prints are separated (in different boxes) by category. Mix or intermingle the order of each category to minimize sequential entries by the same person. Ensure a scoring sheet for each category is available. Verify accuracy of each print label against the corresponding scoring sheet. As a minimum, verify "Title" and "Entry No.". Optionally, verify "Class", "Assigned" versus "General", "Monochrome" versus "Color".
- Clarify rules for the members as they arise. This includes "0" scores, etc.

Serve as the Chairperson of the Year-End Competition Committee.

Optional:

Prepare a monthly column for the CLICK, to clarify and expand on the assigned subject for the next month.

For difficult and/or potentially confusing assigned subjects, show a few examples at an earlier competition.

Revised:

June, 2009

Secretary

The Secretary is an elected officer of the association as authorized by Article V of the Constitution. This person shall serve on the Executive Committee. The duties of the Secretary are briefly listed in Article III of the By-Laws.

The Secretary shall:

Attend all Board meetings.

Attend all regular meetings.

Prepare minutes of each Board meeting and include a list of officers/members present. Send Board minutes, via e-mail in PDF form, to the Board officers/members within two weeks of the Board meeting. Hard copies of the last Board minutes should be available at the next Board meeting for approval by those who may not have computer access. Read and make corrections or additions to the minutes.

Maintain a copy of the Constitution and By-Laws, noting changes that are made by the club. Constitutional changes shall be made available to the membership.

Maintain a calendar of scheduled activities for the year.

Prepare correspondence as requested by the President.

Retain for the Historian any files or materials of historical value.

Revised:

August, 2009

Treasurer

The Treasurer is an elected officer of the association as authorized by Article V of the Constitution. This person shall serve on the Executive Committee. The duties of the Treasurer are briefly listed in Article III of the By-Laws.

The Treasurer shall:

Receive and disperse all monies for the club.

Pay approved bills and invoices promptly. Items in the budget have implied approval; other items over \$50 require a vote by the board of directors.

Deposit all income and keep the checkbook and ledger properly recorded and in balance.

Receive the money for all new members.

Promptly inform the Officers and Records Chairman of any dues received.

Prepare a report for the Board of Director's meetings consisting of a copy of the last bank statement(s), beginning balance for the period, account transactions, and ending balance. Provide copies for all Board members.

Assist the President in preparing a budget for the year.

Prepare the books for audit by the first of December and submit the audit report to the Board.

Revised:

October, 2009

***CLICK!* Editor**

The *CLICK!* Editor serves as a Standing Committee Chairperson as authorized by Article VI of the Constitution. The Editor is appointed by the President and is a voting member of the Board of Directors. The duties of the *CLICK!* Editor are briefly listed in Article IV of the By-Laws.

The Editor of the *CLICK!* shall:

Request and collect articles, announcements and news by the 15th of each month. Monthly news items include President's Message, New Members (if not included in the President's Message), previous month's evaluations, and a meeting schedule.

Provide a semi-annual report of membership competition total points as an insert for the July and December issues.

Provide a one-sheet output product (2 pages, front and back) with previous month's evaluation results on the back page.

The newsletter, after production, will be saved to a PDF file and forwarded to the club Web site editor for posting on the club Web site.

The editor or a member volunteer will print a limited number (usually 6-8) of hard copies for distribution at meetings to guests, members without computers, etc.

Submit, with fees appropriated by the club, the required copies for the annual PSA Bulletin Contest (if the editor determines that the newsletter is worthy of entry.) Note: To be eligible for competition, the newsletter issue that is submitted must contain an article pertaining to PSA (salon announcement, new local members, etc.)

Maintain a file of newsletters for the year, in .doc or .pdf form.

Revised: August, 2009

Competition Desk Chairperson

The Competition Desk Chairperson shall serve as the Standing Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a voting member of the Board of Directors. The duties of the committee are briefly listed in Article IV of the By-Laws.

The Competition Desk Chairperson shall:

Arrive early for the purpose of setting up the tables and equipment.

Plan and enlist volunteer members to assist with entries.

Record scores for electronic image and print entries and announce honors (Honorable Mention or Award) in accordance with class level.

Give electronic image and print scoring sheets to the Competition Records Chairperson.

Dismantle and put away all desk equipment and supplies.

Revised:

October, 2009

Competition Records Chairperson

The Competition Records Chairperson shall serve as the Standing Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a voting member of the Board of Directors. The duties of the committee are briefly listed in Article IV of the By-Laws.

The Competition Records Chairperson shall:

Secure the evaluation sheets from the Chairperson of the Competition Desk.

Input the month, Category, Class, Subject, name, title and score for each entry in the competition into a computer database.

Use a computer program to sort the entries receiving an Award or Honorable Mention by Category, Class, Subject and last name. Submit a computer file containing these entries to the CLICK editor in an agreed upon format no later than 10 days after the competition.

Maintain cumulative scores for all competing members. Prepare score totals for each member at the end of the competition year and at the halfway point. Submit a computer file containing the score totals to the CLICK editor in an agreed upon format.

Serve as the Chairperson of the Promotions Committee. The President shall appoint two additional members to serve on this committee.

Review the cumulative scores of each competitor at the end of the competition year and recommend promotions in class based on the criteria given in the rules of the club as outlined in the yearbook.

Recommend to the President the nominee for the Most Improved Photographer of the year after consideration by the Promotions Committee. This award shall be kept secret until presentation at the annual Banquet.

Maintain a file of the evaluation sheets for a period of two years.

Maintain the computer database of entries indefinitely.

Revised:

January, 2009

Membership Chairperson

The Membership Chairperson shall serve as the Standing Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a voting member of the Board of Directors. The duties of the committee are briefly listed in Article IV of the By-Laws.

The Membership Chairperson shall:

Give to each prospective member a membership packet containing club information, competition preparation instructions, a membership form and badge form.

Discuss briefly with prospective new members, the aims, policies and procedures of the SCC.

Collect the appropriate fee from the new member for the type of membership requested - regular, social or junior. Deliver all cash and checks monthly to the Treasurer with a copy of the membership form.

Give a copy of the membership application form to the President and one to the Competition Records Chairperson.

Introduce the new member during the meeting and relate information given on the membership form.

Provide a Year Book for new members.

Present new membership applications to the Board for approval. To expedite the approval process, an e-mail vote can be conducted with the voting Board members.

Keep the Board of Directors informed of the status of membership and of any specific membership problems and recommendations for solutions.

Ensure a continuing influx of new members.

Encourage and invite new members to participate in ALL club activities such as field trips, mini-essays, etc.

Revised:

July 2009

Judging Chairperson

The Judging Chairperson shall serve as the Standing Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a voting member of the Board of Directors. The duties of the committee are briefly listed in Article IV of the By-Laws.

The Judging Chairperson shall:

Determine the individuals qualified to judge.

For each competition, select the judges and verify their availability. Attempt to choose judges who are proficient in the assigned subject (if applicable).

Select one judge to perform the critiques, verify they are willing to critique.

Give the Vice President of Competitions the list of judges that will be used, preferably a few days before the competition.

For the Year-End competition, select 3 judges from outside the club.

Initiate and conduct programs aimed at improving the quality of our judging and critiquing.

Assist the Vice President of Competitions when called upon in order to make our competitions more efficient, fair and enjoyable.

Revised:

June, 2009

Webpage Editor

The Webpage Editor shall serve as the Standing Committee Chairperson as authorized by Article VI of the Constitution. This position is appointed by the President and is a voting member of the Board of Directors. The duties of the Webpage Editor are briefly listed in Article IV of the By-Laws.

The Webpage Editor shall:

Keep the suncoastcamerclub.org domain name active.

Find and maintain a value based and reliable hosting service; currently GoDaddy.com

Maintain e-mail list on host site.

Setup and maintain forwarding e-mail address for info@suncoastcameraclub.org and webmaster@suncoastcameraclub.org inquiries. Periodically purge e-mail boxes on host site.

Club News:

- Post Click! newsletter and send out notification to club members upon approval of the newsletter by the President. Archive past issues.
- Post competition results and other pertinent club news. Archive old news.
- Post Year-End Awards and Points Report annually.

Maintain SCC Event calendar with a two month schedule as a minimum.

Maintain Membership information based on the Yearbook and By-Laws.

Post and maintain Evaluation Rules, Electronic Image submission process, print submission process, merit award system, Year-End Competition, mini-essay process, and assignment definitions.

Post photo contests, training opportunities, exhibitions, tips, tools, stores, etc. The President will determine which unsolicited notices will be posted. Remove expired items within a week of expiration.

Maintain photo galleries:

- Post monthly electronic images.
- Post annual Year-End Competition winning images and banquet snapshots.
- Post President's Shoot gallery.
- Post special event photo gallery.

- Setup member photo gallery on club website or link to another website.
- Add and maintain links to commercial and other photo galleries for member enjoyment and edification.

Ensure Club Information is current for meeting dates, meeting locations, officers, committees, and past SCC presidents.

Ensure disclaimer notice is stated for all third-party websites and events.

Attend or provide reports for the Board Meetings.

Revised:

October, 2009

Special Events Chairperson

The Special Events Chairperson shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Special Events Chairperson shall:

Organize and secure calendar dates for a minimum of four activities per year.

Arrange field trips of photographic interest and communicate this information to the Board and Members.

For events requiring fees that must be paid before the event, either collect fees from members or arrange for the Treasurer to collect fees. Arrange for payment.

Provide information to the Webpage Editor prior to all events.

Optional:

Arrange for images from special events to be placed on the webpage.

Revised:

October, 2009

Equipment Chairperson

The Equipment Chairperson shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Equipment Chairperson shall:

Arrange for the necessary equipment to be brought to the meetings.

Maintain and publish a list of equipment (including the location of the each item) at least once yearly, more often if a significant change occurs.

Revised:

June, 2009

Electronic Imaging Chairperson

The Electronic Imaging Chairperson shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Electronic Imaging Chairperson shall:

Collect electronic images via email or other means.

Prepare images for display at the meeting.

Submit results to the Records chairperson.

Revised:

May, 2009

Sunshine Chairperson

The Sunshine Chairperson shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Sunshine Chairperson shall:

Upon hearing that a member or a member's immediate family is ill, or there is a death or a hardship, shall send a card from the members and may call to express the clubs' concern. Consult with the member or their personal representative before disclosing the nature of the illness or hardship.

Keep the members informed as to the well being of all members.

See the President's roles and responsibilities for additional actions that may be taken by the club.

Revised:

June, 2009

Year Book Chairperson

The Year Book Chairperson shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Year Book Chairperson shall:

Create a Yearbook containing at a minimum: A list of Officers, Standing Committee members, and Special Committee members; competition rules; a list of assigned subjects with definitions; and a membership list.

Obtain a list of paid members from the Treasurer and/or Records Chairperson by a designated deadline to be determined by the Year Book Chairperson.

Revise rules and other pertinent information as enacted by the Board of Directors.

Publish within the budgeted amount and print a sufficient number to cover an anticipated increase in membership.

Distribute printed books to the members and provide the spares for the membership committee.

Revised:

October, 2009

Historian

The Historian shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Historian shall:

Secure records of the club that are historical in nature.

Maintain and store all records of the club.

Provide historical information when requested by the Board of Directors.

Optional:

Put the historical documents on a database.

Write a history of the club for the current year.

Revised:

October, 2009

Florida Camera Club Council Representative

The Florida Camera Club Council (FCCC) Representative shall serve as the Special Committee Chairperson. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Florida Camera Club Council Representative shall:

Inform members of FCCC competitions, conventions and other council activities.

Collect electronic images, prints (optional), entry forms and fees for competitions and forward them, along with the proper documentation, to the club hosting the competition.

If applicable, return prints to the competition participants when they are returned from the host club.

Inform club members of the competition results.

Distribute Award and Honorable Mention Ribbons.

Be responsible for organizing and conducting any FCCC competition that the Suncoast Camera Club agrees to host.

Revised:

October, 2009

Photographic Society of America Representative

The Photographic Society of America (PSA) Representative shall serve as the Special Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a non-voting member of the Board of Directors.

The Photographic Society of America Representative shall:

Provide current news of meeting and activities of PSA.

Make PSA announcements at the regular club meetings.

Provide the CLICK Editor with written reports of PSA activities.

Provide information of the Central Florida Chapter of PSA.

Serve as the club representative at PSA meetings and functions.

Revised:

October, 2009