

Membership Chairperson

The Membership Chairperson shall serve as the Standing Committee Chairperson as authorized by Article VI of the Constitution. This person is appointed by the President and is a voting member of the Board of Directors. The duties of the committee are briefly listed in Article IV of the By-Laws.

The Membership Chairperson shall:

Give to each prospective member a membership packet containing club information, competition preparation instructions, and a membership form.

Discuss briefly with prospective new members, the aims, policies and procedures of the SCC.

Collect the appropriate fee from the new member for the type of membership requested - regular, social or junior. Deliver all cash and checks monthly to the Treasurer with a copy of the membership form.

Give a copy of the membership application form to the President and one to the Competition Records Chairperson.

Introduce the new member during the meeting and relate information given on the membership form.

Provide a Year Book for new members.

Present new membership applications to the Board for approval. To expedite the approval process, an e-mail vote can be conducted with the voting Board members.

Keep the Board of Directors informed of the status of membership and of any specific membership problems and recommendations for solutions.

Encourage and invite new members to participate in ALL club activities such as field trips, mini-essays, etc.

Optional:

Give each new member a badge form.

Revised: March 2015